

DAILY SCHEDULE

S U N D A Y

Date: SEPTEMBER 14, 2025

TIME	SESSION / EVENT	LOCATION
05:00PM - 07:00PM	Member Check in	Prefuntion AB - Foyer
05:00PM - 07:00PM	Sponsor Set Up	Prefuntion AB - Foyer

What to Bring to the Conference

Conference Agenda/Registration: Keep a digital or printed copy to track sessions.

1. Clothing & Comfort

- **Layered Attire:** Conference rooms can be chilly due to air conditioning. Pack a light sweater, blazer, or scarf to stay comfortable.
- **Comfortable Footwear:** Opt for shoes that are both professional and comfortable, especially good for walking and climbing stairs.



2. Technology Essentials

- **Chargers & Power Banks:** Ensure all your devices remain charged throughout the day.
- **Laptop or Tablet:** For note-taking, accessing materials, or presenting.



3. Networking Tools

- **Business Cards:** Facilitate easy exchange of contact information.



4. Additional Considerations: Hand Sanitizer, Tote or Bag.

By preparing these items, you'll be well-equipped to make the most of your conference experience. Safe travels and enjoy the event!

DAILY SCHEDULE

M O N D A Y

Date: SEPTEMBER 15, 2025

TIME	SESSION / EVENT	LOCATION
07:00AM - 08:00AM	Breakfast - buffet style	Prefuntion AB - Foyer
08:00AM - 08:30AM	Welcome and General Session	Aberdeen Ballroom
09:00AM - 10:30AM	Government in the Sunshine: Georgia's Open Government Laws (AK1)	Aberdeen Ballroom
10:30AM - 11:00AM	Break with Vendors	Prefuntion AB - Foyer
11:00AM - 12:00PM	Option 1. AI: What Does This Mean for Records Management? (AK4/AK5)	Aberdeen Ballroom
	Option 2. Laying the Foundation for a Successful Records and Information Management Program (AK3)	McIntosh Ballroom
12:00PM - 1:30PM	Lunch	201 Restaurant
1:30PM - 2:00PM	Break with Vendors	Prefuntion AB - Foyer
2:00PM - 3:00PM (1 hr)	Option 1. The Role of Artificial Intelligence in Modern Records Management (AK5)	Aberdeen Ballroom
	Option 2. Understanding the Georgia Records Act: Compliance Essentials (AK3)	McIntosh Ballroom
2:00PM - 3:30PM* (1.5 hrs)		
3:00PM - 3:30PM	Break with Vendors	Prefuntion AB - Foyer
3:30PM - 4:30PM	Q & A with GRA <i>(optional)</i>	Aberdeen Ballroom
	Dinner on your own	
06:00PM - 08:00PM	BINGO <i>with lite refreshments</i>	

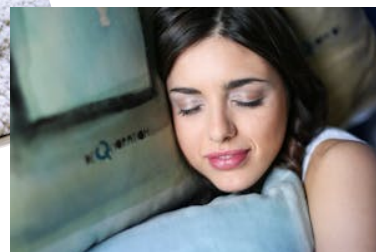


DAILY SCHEDULE

T U E S D A Y

Date: SEPTEMBER 16, 2025

TIME	SESSION / EVENT	LOCATION
07:00AM - 08:00AM	Breakfast - buffet style	Prefuntion AB - Foyer
08:00AM - 09:00AM	Option 1. Balancing security, structure, and accessibility in HR electronic records management (AK5)	Aberdeen Ballroom
	Option 2: This is Going to Court: Customer Service on Trial (AK4)	McIntosh Ballroom
09:00AM - 09:30AM	Break with Vendors	Prefuntion AB - Foyer
09:30AM - 11:00AM	The Importance of Preservation / Pre-Preservation along with Digitization. (AK4/5)	Aberdeen Ballroom
11:00AM - 12:00PM	Option 1: Efficiency and Modernization: Tips for Thriving in an Era of Change (AK4/AK5)	Aberdeen Ballroom
	Option 2. The Calm Before the Storm: A Brief Introduction to Disaster Preparedness (AK2)	McIntosh Ballroom
12:00PM - 01:30PM	Lunch	201 Restaurant
01:30PM - 02:00PM	Break with Vendors	Prefuntion AB - Foyer
02:00PM - 03:00PM	(Part 1 of 2) The Georgia Open Records Act Made Easy: Best Practices for Facilitating ORA Compliance (AK1) <i>Must attend Parts 1 & 2 to receive credit.</i>	Aberdeen Ballroom
03:00PM - 03:15PM	Mini Break	Prefuntion AB - Foyer
03:15PM - 04:30PM	(Part 2 of 2) The Georgia Open Records Act Made Easy: Best Practices for Facilitating ORA Compliance (AK1) <i>Must attend Parts 1 & 2 to receive credit.</i>	Aberdeen Ballroom
04:30PM - 05:00PM	Break with Vendors	Prefuntion AB - Foyer
	Dinner on your own	



DAILY

SCHEDULE

W E D N E S D A Y

Date: SEPTEMBER 17, 2025

TIME	SESSION / EVENT	LOCATION
07:00AM - 08:30AM	Breakfast - buffet style Hotel Check out	Prefuntion AB - Foyer
08:30AM - 10:00AM	Closing Session and General Announcements GRMP Certificates Awarded	Aberdeen Ballroom
10:00AM - 10:30AM	Break Hotel Check out	
10:30AM - 12:00PM	Creating a Future for Our History (AK2)	Aberdeen Ballroom



SAVE THE DATE

2026 Georgia Records Association Conference
The DeSoto, Savannah, GA
September 13-16, 2026